

COMMON LAW ADMISSION Test (CLAT) 2023

Sunday, December 18, 2022, 2 P.M. – 4 P.M.

Test-day Instructions to UG Candidates

1. Reporting to the Test Centre and Test Timings

- 1.1. You shall be permitted to enter the Test Centre premises from 01:00 P.M. onwards and are to be seated at your respective seats in the Hall/ Classroom by 01:30 P.M.
- 1.2. Once you have entered the Hall/ Classroom, you will not be permitted to leave the hall/ classroom before 04:00 P.M.
- 1.3. Candidates who arrive later than **2:15 P.M. will not be permitted** into the hall/ classroom.
- 1.4. The test is for a duration of 2 (Two) hours and will commence sharp at 2:00 P.M.
- 1.5. Candidates are not allowed to use the washroom after they enter the Hall/Classroom. In case of any medical issues, candidates should inform their Invigilators before starting the test.
- 1.6. Please take note of the following timings when the bell shall be rung at Test Centre:

S.No.	Time	Type of Bell	Purpose
i.	1:00 P.M.	Long Bell	Permitting the entry of Candidates inside the Test Centre premises
ii.	1:30 P.M.	Long Bell	Permitting the entry of Candidates inside the hall/ classroom
iii.	1:50 P.M.	Short Bell	- Distribution of the sealed Envelopes - Announcement of Instructions by the Invigilators
iv.	2:00 P.M.	Long Bell	Commencement of the test. The Candidates are to open the sealed Envelopes
v.	2:15 P.M.	Short Bell	No Candidate shall be allowed to enter the Test Centre after this time
vi.	3:00 P.M.	Short Bell	Marks the completion of 60 (sixty) minutes of the test
vii.	3:50 P.M.	Short Bell	Warning Bell to indicate that 10 (ten) minutes are remaining for the test to end
viii.	4:00 P.M.	Long Bell	Marks the Completion of the test. No Candidate shall be allowed to write anything on the OMR Response Sheet/ Question Booklet after this Bell

2. Permitted Items

- 2.1. You shall only be allowed to carry the following inside the Test Centre:
 - 2.1.1. Your Admit Card (In case your photograph is not clear on the Admit Card, you shall bring a self-attested photograph);
 - 2.1.2. Your Government ID Proof
 - 2.1.2.1. See Annexure-I for a list of Acceptable Government ID Proofs
 - 2.1.3. Black or Blue BallPoint Pens;
 - 2.1.4. A Transparent Water Bottle;
 - 2.1.5. A Face Mask (Candidate may be asked to take off the mask for checking);
 - 2.1.6. An Analogue Watch.
- 2.2. Bags or any other items will not be allowed inside the Test Centre premises.

3. Necessary Documents

- 3.1. Your Government ID Proof (Candidates shall bring a clear, original Photo ID issued by the Government. The Invigilator will refer to this document to verify the Candidate's identity.)
- 3.2. PwDs/ SAPs should carry their original Disability Certificate to the Test Centre.

4. Question Booklet (QB)

- 4.1. A QB will be supplied to each candidate at 1:50 P.M
- 4.2. The QB will contain 150 (One-hundred and fifty) Multiple Choice Questions and 2 (Two) blank pages for rough work. No additional sheet(s) of paper will be supplied for rough work.
- 4.3. No clarification can be sought on the QB from anyone. In case of any discrepancy in the QB, request the Invigilator to replace the QB and OMR Response Sheet. Do not use the previous OMR Response Sheet with the fresh QB.
- 4.4. You shall enter your Admit Card No. on the first page of the QB at the start of the test.

5. Optical Mark Reader (OMR) Response Sheet

- 5.1. You have to answer ALL questions in the separate carbonised Optical Mark Reader (OMR) Response Sheet supplied along with the QB. You must READ the detailed instructions provided with the OMR Response Sheet BEFORE you start the test.
- 5.2. The Optical Mark Reader (OMR) Response Sheet should be handled carefully as the OMR Response Sheet and the QB are paired.
- 5.3. The first page of the OMR Response Sheet is the Original and shall be submitted to the Invigilator at the end of the test.

- 5.4. The second page of the OMR Response Sheet is the Candidate's Copy. You may fold at the perforation, detach and take this sheet along with the QB at the end of the test.
- 5.5. The OMR Response Sheet should not be folded, crumpled or torn or used for any rough work. A damaged OMR Response Sheet will be invalidated and you will be disqualified.
- 5.6. Fill up the information and answer all Questions in the OMR Response Sheet using a BLACK/ BLUE BallPoint Pen.
- 5.7. Candidates shall not write anything on the OMR Response Sheet other than the details requested. If any further information is provided, it automatically results in the invalidation of the OMR Response Sheet.
- 5.8. Fill in the most appropriate answer by shading the circle fully without leaving any space.

The method of marking answers is illustrated below:

If the correct answer to question No: 1 is 'C', please shade the circle as shown in Image 1:

Image 1 Example: (A) (B) ● (D) Correct method of Shading

Some examples of common mistakes are shown in Image 3 and Image 4

Image 3 Example: (A) (B) ✓ (D) Wrong method of Shading

Reason : Circle is not shaded. Putting marks like (✓) is invalid.

Image 4 Example: (A) (B) ✗ (D) Wrong method of Shading

Reason : Circle is not shaded. Putting marks like (X) is invalid.

- 5.9. If you do not shade any circle for a question, or shade a circle incompletely as in Image 2, this will be treated as an Unanswered Question

Image 2 Example: (A) (B) ◐ (D) Wrong method of Shading

Reason : Circle partly shaded. It should be shaded fully.

- 5.10. If you shade more than one circle for a question, or make any stray marks on the OMR Response Sheet, this will be read as double marking and a Wrong Answer.

- 5.11. By the end of the test, candidates must ensure that the Invigilator signs in the space provided on the OMR Response Sheet. Candidates should also sign in the space provided on the OMR Response Sheet. This should be done before detaching the Candidate's Copy. Utmost care must be taken while tearing the sheet to ensure that the timing marks and barcode are not damaged.
- 5.12. Candidates must return the ORIGINAL OMR Response Sheet to the Invigilator after the test. The ORIGINAL OMR Response Sheet should not be carried out of the hall/classroom under any circumstances. This will lead to the disqualification of the Candidate and penal action under the law.

6. Marking Scheme

- 6.1. The QB for the Undergraduate Five-Year Integrated Programme is for 150 (One hundred and fifty) marks. Every Right Answer secures 1 (One) mark. Every Wrong Answer results in the deduction of 0.25 (Zero point two five) marks. There shall be no deduction for Unanswered Questions.

7. Attendance

- 7.1. You should write the QB No., and the OMR Response Sheet No., and sign in the space/column provided in the Attendance Sheet circulated during the test.

8. Documents to be retained by the Candidates after the Test

- 8.1. You should retain the Admit Card duly signed by the Invigilator, as the same has to be produced at the time of admissions.
- 8.2. You may retain the QB and the Candidate's copy of the OMR Response Sheet after the test.

9. Malpractices

- 9.1. The use of any unfair means shall result in your disqualification. Possession of Electronic Devices including mobile phones, headphones and digital watches is strictly prohibited in the Test Centre premises. Impersonation or any other fraudulent practice may be a criminal offence, and will lead to your disqualification and possibly, penal action under the law.

10. Additional Measures

- 10.1. If you are suffering from an illness, please carry your medication with you. If you need an isolated facility to write the test owing to the nature of your illness, please inform your

respective Coordinator atleast 48 (Forty eight) hours in advance.

- 10.2. All Health and Safety Guidelines with regard to COVID-19 as prescribed by the local Government of your Test Centre City/State must be strictly followed.

Annexure - I

LIST OF ACCEPTABLE PHOTO-ID PROOFS:

1. Aadhaar Card (Should be updated with a contemporary photo.)
2. Passport
3. PAN Card
4. Ration Card / PDS Photo Card
5. Voter ID Card
6. Driving License
7. Photo ID issued by Recognised Educational Institution
8. Photo Bank ATM Card
9. Kissan Photo Passbook
10. CGHS / ECHS Photo Card
11. Address Card having Name and Photo issued by Department of Posts
12. Certificate of Identity having photo issued by Gazetted Officer or Tehsildar on letterhead
13. Disability ID Card/handicapped medical certificate issued by the respective State/UT Governments/Administrations